

## Assign New Work

New projects, needs, and opportunities arise throughout the year. Things for which you had not accounted in your annual kickoff. Who should receive the extra workload, or have to change their priorities? Sudden changes and interruptions are hard for everyone, unless they are connected to the same mission.

**What are 3 new or changed initiatives you have to address?**

- 1.
- 2.
- 3.

**Answer the prompts below for each one**

- Which department is responsible for this work?
- Why?
- How does it connect to their current work?
- Who should do it?

### Contact me

Has your business outgrown your organizational chart? [Schedule a discovery call](#) with me to explore consulting options. Use the space below to share any questions or topics you would like to discuss.